

JULY BOARD MEETING AGENDA

KANKAKEE COUNTY SOIL & WATER CONSERVATION DISTRICT

Monday, July 14, 2025 at 7:30 AM

Approval of Agenda

Public Comment

Consent Agenda

Secretary's Report

1. Minutes of June 9, 2024 Board Meeting

Treasurer's Report

2. Approve Time and Travel
3. Approve Financial Report
4. Bill Approval

Correspondence: None

FSA Report

NRCS Report

Unfinished Business:

Partners for Conservation (PFC) Cost-Share
Grants
Education & Outreach Events
SESC Reviews

New Business:

None

Reports – in addition to printed reports, if necessary

Resource Conservationist – Crystal Sauder
Administrative Coordinator – Linda Settle
Grants & Special Projects – Emilie Watkins

For the Good of the Order

Adjournment

Date and time of next Board Meeting
August 11, 2025 at 7:30 AM

KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Minutes July 14, 2025

The Kankakee County Soil and Water Conservation District held its regular monthly board meeting on Monday July 14 2025. Vice Chairman Jim Frogge called the meeting to order at 7:37 AM. Present were Directors Jim Frogge, Larry Kirchner, Alan Wissmiller and Ed Brown (left at 8:30 AM), Associate Director John Settle, Resource Conservationist Crystal Sauder, Grants & Project Coordinator Emilie Watkins (by phone), Administrative Coordinator Linda Settle and District Conservationist Trenton Rader. Absent were Director Jeff O'Connor, Associate Director Cody Rollins and Soil Conservationist Matt Raymond.

APPROVAL OF AGENDA: Kirchner made and Brown seconded a motion to approve the agenda as presented. Motion passed four to zero.

PUBLIC COMMENT: None

CONSENT AGENDA: Kirchner made and Brown seconded a motion to approve the consent agenda as presented. Motion passed four to zero.

SECRETARY'S REPORT:

Minutes of June 9, 2025 Board Meeting

TREASURER'S REPORT:

Approval of Time and Travel
Approval of Financial Report
Approval of Bills

CORRESPONDENCE: None

OLD BUSINESS:

PFC Cost Share – Sauder reported that the District has received the FY25 cost share funds in the amount of \$23,070.34. She will be hosting a 3rd round application period, only 4 applications were received in the second round. An amendment to the PFC Grant agreement is needed now that the funds have been received. Frogge made and Brown seconded a motion to sign the amendment to the original PFC Grant agreement executed April 17, 2025. Motion passed four to zero.

Grants – Compeer Grant – Sauder reported that the third tailgate event is planned for August 19th. It will be on cover crop seeding options with Jeff O'Connor hosting.

Watkins reviewed the spending plan for the remaining Compeer Grant funds that need to be spent by the end of 2025. She will be asking Compeer to allow the remaining money be used in March 2026 for a conservation tour.

Watkins stated she has spoken to Kayla Yelverton regarding the web developer contract that the District has with her. Updates to the previous contract include a mobile Soil on Demand webpage, an interactive map, updating existing table, simplifying code, training with Crystal and Emilie and

other mobile webpages (if time allows). Kirchner made and Wissmiller seconded a motion to approve the updated web developer contract. Motion passed 4 to zero.

GDDF Grant - Watkins stated that the next meeting of the Conservation Collaborative will be the last week in August or first week of September at Grant VanVoorst's. New members are being invited and there are a few future events and projects to collaborate on being discussed

Section 604B Rock Creek Watershed Plan – Watkins stated that she has spoken with Christine Davis, IL EPA Watershed Section Manager. Christine states that the District and Consultant can work together on a project. Only one entity can apply for the program and if the consultant is identified in the application, then they are approved when the application is approved.

Watkins also stated that a 604b NOFO (Notice of Funding) is in the works and plans for release in August.

Discussion was held on the scope of work, staff roles and staff time that will be involved with the grant. What next steps to be taken? Watkins was asked to contact Ted with Living Waters and talk about removing the “no bid” clause from the contract.

Education & Outreach – Nothing except the Compeer events.

SESC Reviews – Sauder stated that she had emailed the board answers to the questions asked regarding the SESC reviews. Discussion was held to decide what direction to take. Consensus is that there are more questions to be answered prior to approval.

NEW BUSINESS: None

REPORTS – in addition to printed reports, if necessary

RC Report – Sauder stated she will be at Summer Training July 20-22, on vacation July 25th and again July 30th - August 6th.

AC Report – Nothing additional

Grant Writer – Nothing additional

NRCS Report – DC Rader stated that there isn't a lot new. He does have a new employee whom he introduced to everyone. Her name is Trinity. He also reported that the Soil Con from Will County took the buyout and will not be replaced.

FSA Report – Sauder reported for Shannon Murphy with FSA. An employee has quit, and they are hiring by word of mouth only. Not able to post anywhere or advertise. She also reported that this week is the last acreage reporting.

Committee Reports –

Good of the Order –

The next regular District Board meeting will be held on August 11, 2025 at 7:30 AM.

Wissmiller made and Kirchner seconded a motion to adjourn. The motion passed three to zero. The meeting adjourned at 9:02 AM.