

# **JUNE BOARD MEETING AGENDA**

KANKAKEE COUNTY SOIL & WATER CONSERVATION DISTRICT

Monday, June 9, 2025 at 7:30 AM

Approval of Agenda

Public Comment

Consent Agenda

Secretary's Report

1. Minutes of April 14, 2025 Board Meeting
2. Minutes of June 4, 2024 Committee Meeting

Treasurer's Report

3. Approve Time and Travel
4. Approve Financial Report
5. Bill Approval

Correspondence: None

FSA Report

NRCS Report

Unfinished Business:

Partners for Conservation (PFC) Cost-Share  
Grants  
Education & Outreach Events  
SESC Reviews  
FY26 Budget  
Employee Evaluations

New Business:

None

Reports – in addition to printed reports, if necessary

Resource Conservationist – Crystal Sauder  
Administrative Coordinator – Linda Settle  
Grants & Special Projects – Emilie Watkins

For the Good of the Order

Adjournment

Date and time of next Board Meeting  
**July 14, 2025 at 7:30 AM**

# KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

## **Minutes June 9, 2025**

The Kankakee County Soil and Water Conservation District held its regular monthly board meeting on Monday June 9 2025. Chairman Jeff O'Connor called the meeting to order at 7:38 AM. Present were Directors Jeff O'Connor, Larry Kirchner, Jim Frogge and Ed Brown ( left at 8:20 AM), Associate Director John Settle, Resource Conservationist Crystal Sauder, Grants & Project Coordinator Emilie Watkins (by phone) and Administrative Coordinator Linda Settle. Absent were Director Alan Wissmiller, Associate Director Cody Rollins, District Conservationist Trenton Rader and Soil Conservationist Matt Raymond.

**APPROVAL OF AGENDA:** O'Connor made and Kirchner seconded a motion to approve the agenda as presented. Motion passed four to zero.

**PUBLIC COMMENT:** None

**CONSENT AGENDA:** O'Connor made and Frogge seconded a motion to approve the consent agenda as presented. Motion passed four to zero.

### SECRETARY'S REPORT:

Minutes of April 14, 2025 Board Meeting  
Minutes of June 4, 2025 Committee Meeting

### TREASURER'S REPORT:

Approval of Time and Travel  
Approval of Financial Report  
Approval of Bills

**CORRESPONDENCE:** None

### OLD BUSINESS:

**PFC Cost Share** – Sauder reported that there are four new cost share applications to be reviewed and approved. The 2<sup>nd</sup> round application period ends June 30<sup>th</sup>. There has not been any update on the FY25 funds. There are strip-till contracts from the fall that are now able to be paid and will use FY24 funds. The remaining funds will be used on the four new applications and Sauder will request additional funds to cover any additional applications received. O'Connor made and Frogge seconded a motion to approve the four new contracts. Motion passed four to zero.

**Grants** – Compeer Grant – Sauder reported that there are three events planned with three farmers. June 12<sup>th</sup> with Nick Saathoff for a post plant recap, June 25<sup>th</sup> with Dan Dandurand on covers before corn and August with Jeff O'Connor on cover crop seeding options.

GDDF Grant - Watkins stated that she is working with Jason to plan a habitat site visit at Grant VanVoorst's habitat & CRP project. She has sent out the E-News and LWC recap.

Section 604B Rock Creek Watershed Plan – Watkins stated that the grant notice of funding is not yet released.

**Education & Outreach** – Nothing except the Compeer events.

**SESC Reviews** – Sauder reported that she is still waiting to hear back from the Army Corp on questions she sent.

**FY26 Budget** – Sauder stated that a committee meeting was held on June 4<sup>th</sup> to discuss the FY26 budget. Kirchner made and Frogge seconded a motion to approve the budget presented. Motion passed 4 to zero.

**Employee Evaluations** – Sauder stated that employee evaluations were June 4<sup>th</sup>. O'Connor made and Kirchner seconded a motion to give new contracts to the employees with the salary changes discussed effective July 1. Motion passed 4 to zero.

## **NEW BUSINESS:**

### **REPORTS – in addition to printed reports, if necessary**

**RC Report** – Sauder stated she will be at Summer Training July 20-22, on vacation July 25<sup>th</sup> and again July 30<sup>th</sup> - August 6<sup>th</sup>..

**AC Report** – Nothing additional

**Grant Writer** – Nothing additional

**NRCS Report** – Nothing

**FSA Report** – New people are coming to the building.

### **Committee Reports –**

#### **Good of the Order –**

The next regular District Board meeting will be held on July 14<sup>th</sup>, 2025 at 7:30 AM.

Kirchner made and Frogge seconded a motion to adjourn. The motion passed three to zero. The meeting adjourned at 8:32 AM.