

AUGUST BOARD MEETING AGENDA

KANKAKEE COUNTY SOIL & WATER CONSERVATION DISTRICT

Monday, August 18, 2025 at 7:30 AM

Approval of Agenda

Public Comment

Consent Agenda

Secretary's Report

1. Minutes of July 14, 2024 Board Meeting

Treasurer's Report

2. Approve Time and Travel
3. Approve Financial Report
4. Bill Approval

Correspondence: None

FSA Report

NRCS Report

Unfinished Business:

Partners for Conservation (PFC) Cost-Share
Grants
Education & Outreach Events
SESC Reviews

New Business:

Sales
GATA FY26 Internal Controls Questionnaire

Reports – in addition to printed reports, if necessary

Resource Conservationist – Crystal Sauder
Administrative Coordinator – Linda Settle
Grants & Special Projects – Emilie Watkins

For the Good of the Order

Adjournment

Date and time of next Board Meeting
September 8, 2025 at 7:30 AM

KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Minutes August 18, 2025

The Kankakee County Soil and Water Conservation District held its regular monthly board meeting on Monday August 18, 2025. Chairman Jeff O'Connor called the meeting to order at 7:35 AM. Present were Directors Jeff O'Connor, Jim Frogge, Larry Kirchner, Alan Wissmiller and Ed Brown, Associate Director John Settle, Cody Rollins, Resource Conservationist Crystal Sauder, Grants & Project Coordinator Emilie Watkins, Administrative Coordinator Linda Settle and District Conservationist Trenton Rader. Absent was Soil Conservationist Matt Raymond.

APPROVAL OF AGENDA: Kirchner made and Frogge seconded a motion to approve the agenda as presented. Motion passed five to zero.

PUBLIC COMMENT: None

CONSENT AGENDA: O'Connor made and Kirchner seconded a motion to approve the consent agenda as presented. Motion passed five to zero.

SECRETARY'S REPORT:

Minutes of July 14, 2025 Board Meeting

TREASURER'S REPORT:

Approval of Time and Travel

Approval of Financial Report

Approval of Bills

CORRESPONDENCE: None

OLD BUSINESS:

PFC Cost Share – Sauder reported that she will be hosting a 3rd round application period. She asked if anyone had any promotional ideas to get new customers.

Grants – Compeer Grant – Sauder reported that the last tailgate talk this summer is tomorrow August 19th. It will be on cover crop seeding options with Jeff O'Connor hosting.

Watkins proposed hiring a fall contract worker for the Soil on Demand project. Sensors did not get put in the fields in the spring. The contract worker would communicate with farmers to determine project locations and work to put the sensors in this fall (November). She estimates the time to accomplish this would be approximately 50 hours. Watkins will be asking Compeer if this is something that would be allowed under the grant.

Watkins reported that the Website Developer is working through the end of the year on Mobile Soil on Demand Webpage (current project), an interactive map, updating the existing table, simplify code, training with herself and Sauder and other mobile webpages (if time allows)

Section 604B Rock Creek Watershed Plan – Watkins reported that the notice of funding has been released, the grant is due October 8. Discussion was held on how the District would now proceed. Kirchner made and Brown seconded a motion to have Watkins work with Living Waters to prepare the application for the Section 604B grant by October 8. Motion passed five to zero.

Education & Outreach – Nothing planned other than the Compeer grant events.

SESC Reviews – Sauder stated she had gotten an answer to the question about whether the contractors are already required to fill out permits/paperwork and who is currently doing the inspections. Also what is the process for these applications? After reviewing the answer given and discussing the process and what is involved the consensus was to table until September.

NEW BUSINESS:

Sales – Sauder reported that the fish orders are due by August 29th.

GATA FY26 Internal Control Questionnaire – Watkins stated that she had sent the FY26 Internal Control Questionnaire for review. She had highlighted what has changed from FY25. Kirchner made and Frogge made a motion to approve the questionnaire for submission. Motion passed five to zero.

Road Signs – Sauder stated that the AISWCD is partnering with IDOT to advertise SWCD's. The signs would be placed at County's line on main roadways. The cost would be \$100 per sign with information due September 1st. Discussion was held and consensus is the District is not interested at this time.

REPORTS – in addition to printed reports, if necessary

RC Report – Sauder stated she will be gone August 28th & 29th.

AC Report – Nothing additional

Grant Writer – Watkins stated she will be here until September 10th. She will be at the September 8th board meeting.

NRCS Report – DC Rader reported that they are finalizing everything for the end of the year.

FSA Report – Nothing.

Committee Reports –

Good of the Order –

The next regular District Board meeting will be held on September 8, 2025 at 7:30 AM.

Wissmiller made and Frogge seconded a motion to adjourn. The motion passed five to zero. The meeting adjourned at 8:27 AM.