

DECEMBER BOARD MEETING AGENDA

KANKAKEE COUNTY SOIL & WATER CONSERVATION DISTRICT

Monday, December 9, 2019 at 5:30 PM

Approval of Agenda

Public Comment

Consent Agenda

Secretary's Report

Minutes of November 18, 2019 Board Meeting

Treasurer's Report

Approve Time and Travel

Approve Financial Report

Bill Approval

Correspondence:

FSA Report – Shannon Camfield

NRCS Report – Trenton Rader

Unfinished Business:

NRI Recommendation

Partners for Conservation Cost-Share

Grants

Education & Outreach

Sales

Peotone Airport

Annual Financial Report

New Business:

Approval of 2020 board meeting schedule

Approval to payout accrued vacation and personal time for AC

Reports – in addition to printed reports, if necessary

RC - Emilie Janes

AC - Linda Settle

Conservation Assistant – Crystal Sauder

Conservation Assistant – Dakota Behrends

Adjournment

Date and time of next Board Meeting

January 13, 2020 at 7:30 AM

KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Minutes December 9, 2019

The Kankakee County Soil and Water Conservation District held its regular monthly meeting Monday December 9, 2019. Chairman Jeff O'Connor called the meeting to order at 6.11 pm. Present were Directors Jeff O'Connor, Larry Kirchner, and Alan Wissmiller, Jim Frogge, Associate Director John Settle, Administrative Coordinator Linda Settle, Resource Conservationist Emilie Janes, Conservation Assistants Crystal Sauder and Dakota Behrends. Absent were Director Dave Peters, Associate Director Ed Brown and District Conservationist Trenton Rader. Guest in attendance was Evan O'Connor.

APPROVAL OF AGENDA: Wissmiller made and Frogge seconded a motion to approve the agenda with addition of solar update under Old Business and Mid-Year Evaluations and Bonus under New Business. Motion passed four to zero.

CONSENT AGENDA: Frogge made and Kirchner seconded a motion to approve the consent agenda. Motion passed four to zero.

SECRETARY'S REPORT:

Minutes of November 13, 2018 Board Meeting

TREASURER'S REPORT:

Approval of Time and Travel
Approval of Financial Report
Approval of Bills

CORRESPONDENCE: None

OLD BUSINESS:

NRI – Janes recapped the committee meeting. Recommendation was no effect but a full NRI was completed.

Partners for Conservation Cost-Share – Janes stated that the operations funding is coming soon for FY20. FY20 Cost Share will be around the first of the year. She is looking for ways to promote well sealing and any ideas on ways to spend additional money.

Grants – The District has been awarded the Donnelly Foundation Grant of \$9,000. Working with Rebecca Osland at AISWCD to acquire the grant. There is work to be done at Hawkins Park such as establishing native trees, shrubs, prairie and signage.

Cover Crops Champions Grant – Request has been submitted for approximately \$9,000.

4 other grants are being pursued – The Community Works Grant, K-12 Pollinator School Grant, Green House Matching Grant and NACD Grant.

Education and Outreach – A Winter Workshop is planned for December 17th at KCC.

Additional events in the works are –

Drainage District Meeting in conjunction with the Illinois Association of Drainage Districts on March 26th.

Community Bio Blitz August/September 2020

iPollinate Program with the University of Illinois, partnering with Master Gardners starting in early summer 2020. Sunrise Greenhouse will be donating plants for 2 gardens,

Sales – Native plant sale will have orders due March 27th with pickup June 6th. Quote for the initial order is \$1,852. O'Connor moved and Kirchner seconded a motion to place the initial order for the plant sale as quoted. Motion passed four to zero.

Peotone Airport – Nothing new.

Annual Financial Report – Janes state that the District has received an extension to file the AFR until February 25. She has a quote from SKDO for \$800 - \$1,200 to complete the report.

Solar Update – O'Connor stated that the solar farm to be built on 45-52 South is hoping to start some work after Christmas.

NEW BUSINESS:

Approval of 2020 Board Meeting Schedule – Kirchner made and O'Connor seconded a motion to approve the 2020 Board Meeting Schedule as presented. Motion passed four to zero.

Mid-Year Evaluation and Bonuses – O'Connor stated the board had met with Emilie to discuss mid-year evaluations and bonuses. O'Connor made and Kirchner seconded a motion to give mid-year bonuses to employees. Motion passed four to zero.

Approval of payout of AC personal/vacation time – Kirchner made and Wissmiller seconded a motion to approve the payout of accumulated personal/vacation time for AC Settle. Motion passed four to zero.

Nominating Committee Report – Alan Wissmiller and Larry Kirchner have been nominated for re-election to the K3SWCD Board and have agreed to be on the ballot for the February 2020 election.

REPORTS – In addition to printed reports, if necessary

RC REPORT – Nothing additional.

AC REPORT – Nothing additional.

DC REPORT – Not in attendance.

FSA REPORT – Not in attendance.

IDOA REPORT –

COMMITTEE REPORTS – None.

The next regular District Board meeting will be January 13, 2020 beginning at 7:30 a.m.

O'Connor made and Frogge seconded a motion to adjourn. Motion passed four to zero. The meeting adjourned at 7:05 pm.