

NOVEMBER BOARD MEETING AGENDA

KANKAKEE COUNTY SOIL & WATER CONSERVATION DISTRICT

Monday, November 10, 2025 at 7:30 AM

Approval of Agenda

Public Comment

Consent Agenda

Secretary's Report

1. Minutes of October 20, 2025 Board Meeting

Treasurer's Report

2. Approve Time and Travel
3. Approve Financial Report
4. Bill Approval

Correspondence: None

FSA Report

NRCS Report

Unfinished Business:

- Partners for Conservation (PFC) Cost-Share Grants
- Education & Outreach Events
- AC Job Posting

New Business:

- Mid-term Employee Evaluations

Reports – in addition to printed reports, if necessary

- Resource Conservationist – Crystal Sauder
- Administrative Coordinator – Linda Settle
- Grants & Special Projects – Emilie Watkins

For the Good of the Order

Adjournment

Date and time of next Board Meeting
November 10, 2025 at 7:30 AM

KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Minutes November 10, 2025

The Kankakee County Soil and Water Conservation District held its regular monthly board meeting on Monday, November 10, 2025. Chairman Jeff O'Connor called the meeting to order at 7:41 AM. Present were Directors Jeff O'Connor, Jim Frogge, and Alan Wissmiller, Associate Director Cody Rollins, and Resource Conservationist Crystal Sauder. Absent were Directors Larry Kirchner and Ed Brown, Associate Director John Settle, Administrative Coordinator Linda Settle, Grants and Special Projects Coordinator Emilie Watkins, District Conservationist Trenton Rader, and Soil Conservationist Matt Raymond.

APPROVAL OF AGENDA: O'Connor made and Frogge seconded a motion to approve the agenda as presented. Motion passed three to zero.

PUBLIC COMMENT: None

CONSENT AGENDA: O'Connor made and Frogge seconded a motion to approve the consent agenda as presented. Motion passed three to zero.

SECRETARY'S REPORT:

Minutes of October 20, 2025 Board Meeting

TREASURER'S REPORT:

Approval of Time and Travel
Approval of Financial Report
Approval of Bills

CORRESPONDENCE: None

OLD BUSINESS

PFC Cost Share – Sauder shared she has received two strip-till PFC applications. The IDOA representative for Kankakee County gave approval for PFC to be completed on the two applications. O'Connor made and Wissmiller seconded a motion to approve the two strip-till PFC applications. Motion passed three to zero.

Grants – Compeer Grant – Sauder shared that Cody and herself will be meeting that week to plan soil sensor work and timeline. The web developer is continuing to work on the interactive map and mobile site. Sauder showed the example of the interactive map that was created and asked for director comments. Overall, the map needs a few more details to make it more user-friendly. More roads in a darker color, a few significant towns throughout, and some more detail were discussed by the Board to make it easier to use. Sauder will share the updates with Watkins to pass along to Yelverton. Sauder shared the final grant report will be ready for directors to review and comment at the December meeting.

GDDF Grant – Sauder shared the final report draft is available for director comment. Watkins had sent the final report draft ahead of the meeting for the board to review. Frogge stated he thought the report was well done and the rest of the directors agreed.

Section 604(b) Grant – Sauder shared that the grant was submitted and we are now waiting for EPA reviewal.

Education & Outreach – Sauder shared she emailed the IL Association of Drainage Districts to start planning the 2026 Drainage District meeting. Sara with the IADD is bringing the event to her board for approval on December 2nd.

AC Job Posting – Sauder shared there are three current applicants for the AC job position. The Board reviewed the current applicants and decided not to move forward with them. Sauder will keep the posting open through December 31st and update the online postings.

NEW BUSINESS

Mid-Term Employee Evaluations – Sauder shared Mid-term Employee Evaluations need to be scheduled. The next meeting is on December 8th. The Board decided to have the Mid-term Employee Evaluations at 7:30 AM on December 8th, with the regular board meeting to follow at 8:30 AM.

REPORTS – in addition to printed reports, if necessary

RC Report – Nothing additional

AC Report – Nothing additional

Grant Writer – Nothing additional

FSA Report – Nothing

NRCS Report – Nothing

Committee Reports – Nothing

For the Good of the Order – **Sauder** shared the 2026 AISWCD Summer Conference will be in Peoria this year.

The next regular District Board meeting will be held on December 8, 2025 with Mid-term Employee Evaluations at 7:30 AM and the board meeting to follow.

O'Connor made and Wissmiller seconded a motion to adjourn. The motion passed three to zero. The meeting adjourned at 8:24 AM.