

JULY BOARD MEETING AGENDA

KANKAKEE COUNTY SOIL & WATER CONSERVATION DISTRICT

Monday, July 6, 2026 at 7:30 AM

Approval of Agenda

Public Comment

Consent Agenda

Secretary's Report

1. Minutes of June 8, 2026 Board Meeting
2. Minutes of June 29, 2026 Special Meeting

Treasurer's Report

3. Approve Time and Travel
4. Approve Financial Report
5. Bill Approval

Correspondence: None

FSA Report

NRCS Report

Unfinished Business:

Agriculture Programs
Grants
Events
Conservation Planner Training
FY27 Budget

New Business:

None

Reports – in addition to printed reports, if necessary

Resource Conservationist – Crystal Sauder
Administrative Coordinator – Linda Settle
Administrative Coordinator – Monica Hernandez
Grants & Special Projects – Emilie Watkins

For the Good of the Order

Adjournment

Date and time of next Board Meeting
August 10, 2026 at 7:30 AM

KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Minutes July 6, 2026

The Kankakee County Soil and Water Conservation District held its regular monthly board meeting on Monday July 6, 2026. Chairman Jeff O'Connor called the meeting to order at 7:30 AM. Present were Directors Jeff O'Connor, Larry Kirchner, Jim Frogge, Alan Wissmiller and Ed Brown (left at 8:30), Associate Directors John Settle, Cody Rollins and Adam Wagner, Grants and Project Coordinator Emilie Watkins, Administrative Coordinator Monica Hernandez and Administrative Coordinator Linda Settle. District Conservationist Trenton Rader stepped in to give his report. Absent were Resource Conservationist Crystal Sauder and Soil Conservationist Matt Raymond.

APPROVAL OF AGENDA: O'Connor made and Brown seconded a motion to approve the agenda as presented. Motion passed five to zero.

PUBLIC COMMENT: None

CONSENT AGENDA: O'Connor made and Kirchner seconded a motion to approve the consent agenda as presented. Motion passed five to zero.

SECRETARY'S REPORT:

Minutes of June 8, 2026 Board Meeting
Minutes of June 29, 2026 Special Meeting

TREASURER'S REPORT:

Approval of Time and Travel
Approval of Financial Report
Approval of Bills

CORRESPONDENCE: None

OLD BUSINESS:

Agriculture Programs – CRPG – O'Connor reported that he asked Hernandez to create a map showing acreage throughout the County in Conservation programs. Notice of funding opportunities will be released in the upcoming days for SWCD's to apply and receive funds for CRPG payments and TA dollars for completed work.

Cost Share – No new updates or applications.

SESC – No new updates or response.

Grants – 604b Rock Creek Watershed – Watkins reported that the District grant is being funded. The first draft of the agreement must be approved, then will be sent by EPA to GATA for review and create the final agreement. Consensus is to move on with the process. Watkins will go over the final agreement with Kirchner before sending it on. O'Connor made and Frogge seconded a motion to move forward with sending the agreement on pending any edits by Kirchner and Watkins. Motion passed four to zero. Once the final agreement is created the District will review

and approve. After it is signed, it is routed to EPA for final signatures and becomes active. The goal is to have agreement in place by September 1, 2026, to allow for the entire 2-year grant term.

RCPP Technical Assistance – Watkins stated that the supplemental agreement is ready but that there is a phone call scheduled for 8:00 AM with Shannon Allen, RCPP Coordinator for the Directors to address any questions prior to approval. Discussion was held on the questions needing answered prior to the phone call. The Directors were able to ask Shannon their questions. Discussion was held regarding the job search for a Watershed Coordinator and the possibility of not finding a qualified person. Amendments to the agreement can be made removing deliverables connected to the job. Contract will be reviewed before signatures are required.

Events – Prescribed Burn Association Meeting – Wagner reported that the Prescribed Burn Association Meeting was held at Willowhaven. There were 30-40 attendees. Money has been allocated from the State for getting started, purchasing equipment and other things that may be needed.

Conservation Planner Training – Sauder will be attending Cultural Resources Part 2 training in Edwardsville August 4th & 5th as part of her Conservation Planner Training.

FY27 APW & Budget – Kirchner made and Wissmiller seconded a motion to approve the FY27 APW with changes discussed. Motion passed four to zero.

NEW BUSINESS:

REPORTS – in addition to printed reports, if necessary

RC Report – On vacation

AC Report – Nothing additional

Grant Writer – Nothing additional

NRCS Report – District Conservationist Rader gave a short update.

FSA Report – Nothing

Committee Reports –

Good of the Order –

The next regular District Board meeting will be held on August 10, 2026 at 7:30 AM.

Wissmiller made and O'Connor seconded a motion to adjourn. The motion passed four to zero. The meeting adjourned at 9:37 AM.